



Minutes: AWERB

Status: Chair approved

Meeting held: 05 September 2017 at 2pm in F82 Hawkshead videolinked to U5 Camden

Attendees: 13 members present; 2 in attendance; 6 apologies sent.

1

WELCOME

Attendees were welcomed

their health check. There were also biosecurity issues in relation to tunnels that were transferred between the cages, so environmental enrichment tunnels were more suitable. The technicians had found that the mice would not go into the tunnel if it did not have their smell on it. They had documented their trial for enrichment purposes.

The animal technicians had signed up to attend the NC3Rs mouse handling workshop on 27th September, with the focus on gaining practical advice and tips on using the refined handling techniques so they could be implemented in BSU.

The technicians have also sought advice to see how to gauge when a mouse was getting stressed and the best ways of combatting that.

3 MINUTES OF MEETING HELD ON 20 JULY 2017

The minutes of the meeting held on 20th July were agreed to be an accurate record.

4 MATTERS ARISING

4.1 Analgesics

It was confirmed that for BSU Camden, there was a designated person and also a deputy who were responsible for checking and signing off the drug stock book on Fridays.

For Hawkshead, a list of equipment and medications that should be available for veterinary use at HH had been provided. These were in the process of being ordered. They were also currently reviewing the non-controlled drugs procedures for stock checking and issuing. This would be combined with the GLP requirements for traceability.

4.2 Item 3: BSU Camden

The details of the temperature/humidity problems had been provided and had been raised at a subsequent Estates meeting.

4.3 Item 4: Rodent Health Manual

This was now finalised.

4.4 Item 14: Animals used at Camden poster

This was now at the printers.

5 MID TERM REVIEWS

AWERB noted that there had been 3 mid term reviews.

5.1 When to schedule mid-term reviews for project licences that featured model development

For those project licences that involved model development it was agreed that a review of the project licence should be provided when the first stage of the project had been carried out so there was a check to see how the work was progressing and whether it was going to plan. It was agreed that whilst reviewing new project licences, these types of licences should be highlighted by the reviewers and that a request be made for an earlier project review as part of the approval process.

6 RETROSPECTIVE REVIEWS

It was noted that since 2013, project licences that included severe procedures, were required by the Home Office to undergo a retrospective review. Effectively these needed to be completed 12 months prior to the end of the project licence so that they could inform any new project licence application.

AWERB noted the retrospective review for one project licence and approved that it be submitted to

the Home Office. In particular, they noted the scientific results that had been achieved under this project licence. They commented that work under this project licence had been very well managed by the licence holder.

AWERB noted a second retrospective review that had been done by a project licence holder that had secondary availability at the RVC.

7 NEW PROJECT LICENCES

AWERB noted that 3 new project licences (including one with secondary availability) had been granted. project licence amendments

AWERB noted that 3 licences had been amended since the last meeting.

8 TRAINING RECORDS

AWERB reviewed the latest list of training records. It was important to ensure that everyone that had a PIL had a training record.

9 IN HOUSE TRAINING FOR UPCOMING ACADEMIC YEAR

A query was raised about what was planned for the forthcoming academic year for animal technicians and PIL holders.

The training should include:

- Training in wider aspect of ethics
- CPD and attendance at conferences
- In house programme of training
- Seminar series from researchers who do work in the BSUs about their work
- Interchange of technicians between Camden and Hawkshead to give them experience of working with different species and on different site and to build up a team

